

Phi Theta Kappa Programs

Phi Theta Kappa Edge Programs 2022

Research Edge

Research Edge is a self-paced, interactive curriculum that teaches students the basics of academic research. The course also prepares students and advisors to begin work on Honors in Action projects.

Employment Edge



Employment Edge is a self-paced professional development course with a primary focus of preparing participants to successfully enter the workforce. It provides coaching on the actions participants need to take to achieve employment success.

Competitive Edge



Competitive Edge is a professional development course available *exclusively* to Phi Theta Kappa members, alumni and chapter advisors. It focuses on soft skills and career planning.

Transfer Edge



Transfer Edge is a self-paced, interactive online course to prepare students of all backgrounds to successfully transfer from a two-year college to a four-year college.

Healthcare Edge

Healthcare Edge is a self-paced professional development course that prepares students for a successful transition from their specific academic healthcare program to employment in the healthcare field.

Honors Case Study Challenge

Phi Theta Kappa chapters and individual members are invited to participate in the Honors Case Study Challenge. Take the challenge for an opportunity to **WIN \$500!**

To encourage scholarship while promoting civic engagement among college students, Phi Theta Kappa has issued the Honors Case Study Challenge. The Challenge provides chapters with the opportunity to supplement their Honors in Action research based on the Honors Study Topic, with the use of newspapers of varying viewpoints. The Challenge also provides members an enhanced learning experience through the use of newspapers, print or online, and encourages them to stay abreast of current events.

The Challenge:

Phi Theta Kappa challenges you to read online or print newspapers daily and create an Honors Case Study based upon your reading of newspapers over time that are related to our current Honors Study Topic.

The Reward:

- Be one of the winners of \$500!
- Be recognized at PTK Catalyst 2023 in Columbus, Ohio!

The Rules:

- Read online or print newspaper articles of varying viewpoints between January 1 and November 1, 2022.
- Select five newspaper articles with varying viewpoints on a single topic related to the Phi Theta Kappa Honors Study Topic, *The Art and Science of Play*.
- Record the newspaper name, headline, byline (reporter's name), section name, publication date, and page number(s) for each article selected.
- Write a one-page (maximum 500 words) Case Study summary of the topic, how it relates to the current Honors Study Topic and why the topic was chosen. The summary should outline your topic, any issue or controversy about this topic and how the case study examines these issues.
- Write an essay (maximum 200 words) on the future implications of the Case Study topic. The essay should include how you predict this topic will influence society in the future and/or what result or outcome you anticipate.
- Pose three to five open-ended discussion questions (maximum of 75 words total for all questions) related to the topic. Questions should be thought-provoking, open-ended and use critical thinking skills to examine this topic from different perspectives.
- Suggest up to six academic resources for additional study and provide formal citations for each of these sources. Sources can include books, videos, websites (include URL) and /or articles.
- **Submit by 5:00 pm CST, Monday, November 7, 2022.**

You may also use online newspapers for the Challenge.

With many online newspapers (i.e., USA Today, New York Times) you can determine the section of the paper from which the articles comes. That is more difficult with page numbers, but some newspapers include those as well. We recommend copying the URL from which you pull the article, so someone reading the challenge can easily find the article. Whether you use MLA or APA citations, check to see how to include this information. Here is the APA example:

How to Cite a Newspaper Online in APA **(These citations look different online. If the citation goes to more than 1 line, please indent the second and subsequent lines by 10 spaces.)**

Format:

Last, F. M. (Year, Month Date Published). Article title. Newspaper Title, pp. Page(s). Retrieved from URL.

Examples:

Bowman, L. (1990, March 7). Bills target Lake Erie mussels. The Pittsburgh Press, p. A4. Retrieved from <http://www.pittsburghpress.com>

Meier, B. (2013, January 1). Energy drinks promise edge, but experts say proof is scant. New York Times, p. 1. Retrieved from <http://www.nytimes.com>

Challenge ends November 7, 2022!

Nota Bene

Nota Bene, Latin for "note well," is Phi Theta Kappa's honors anthology. It recognizes outstanding writing of Phi Theta Kappa members and demonstrates to the literary public the academic excellence and commitment to scholarship found at two-year colleges. The first issue of *Nota Bene* was published in 1994.

The Ewing Citation Scholarship Award, a scholarship of \$1,000, is given to the author of the *Nota Bene* manuscript considered to be the most outstanding of all entries.

This award is named in honor of Nell Ewing, long-time Phi Theta Kappa staff member who was a driving force behind *Nota Bene*, beginning with its conceptual design and establishment. Ewing retired in 2012 after serving 26 years with Phi Theta Kappa.

Four authors receive the Reynolds Scholarship Awards, scholarships of \$500 each. These awards are endowed by the Donald W. Reynolds Foundation in Pine Bluff, Arkansas. They honor the memory of the late Donald W. Reynolds, founder of the Donrey Media Group.

Frequently Asked Questions

What is the deadline for the next issue of Nota Bene?

Entries are due by Friday, April 29, 2022, at 5 pm CT.

Who can submit entries to Nota Bene?

Only Phi Theta Kappa members may submit manuscripts. Members may only submit manuscripts while enrolled in the two-year college.

What can be submitted?

Qualitative and quantitative research papers, poetry, short stories, essays and drama are accepted for consideration.

There is an overall limit of five (5) entries per person.

There are limits on the number of entries one person can submit in a single genre:

- No more than five (5) poems may be submitted.
- No more than three (3) short stories may be submitted.
- No more than three (3) essays may be submitted.
- No more than three (3) works of drama may be submitted.
- No more than two (2) qualitative or quantitative research papers may be submitted.

No single entry may exceed 2,500 words. Works Cited Lists are not included in the word count.

For best results, we suggest uploading a PDF file. Please, only one entry per file.

While it is not necessary to add a cover sheet to your work, we do suggest that you use your name and the title of your work as a header on each page.

How are works selected for publication?

Advisors Emeriti serve as the first-round judges. They will read through submissions and narrow the field to about a hundred entries.

We have three second-round judges who read the final 100 entries and select the top 20-30 for publication. This group also selects scholarship recipients.

What is the selection timeline?

The first round of judging occurs between early May and the end of June. The second round begins in early July, and final selections are typically made mid-August.

Everyone will be notified about the status of his or her submission via email in mid-to-late September.

Can a member submit more than one entry in more than one category?

A member may submit manuscripts in any category he or she wishes, as long as the total number of works entered does not exceed five (5).

There are limits on the number of entries one person can submit in a single genre:

- No more than five (5) poems may be submitted.
- No more than three (3) short stories may be submitted.
- No more than three (3) essays may be submitted.
- No more than three (3) works of drama may be submitted.
- No more than two (2) qualitative or quantitative research papers may be submitted.

Where can I read *Nota Bene*?

A digital copy of the issue will be available on this page in the winter.

How do I submit manuscripts to *Nota Bene*?

All *Nota Bene* entries must be submitted electronically using the form on this page. Hard copies of manuscripts will not be accepted.

Are awards given to *Nota Bene* authors?

The author of the manuscript judged most outstanding will receive the Ewing Citation Scholarship Award, a scholarship of \$1,000. Authors of up to four manuscripts will be named recipients of Reynolds Scholarship Awards, scholarships of \$500 each. These awards are endowed by the Donald W. Reynolds Foundation in Pine Bluff, Arkansas. They honor the memory of the late Donald W. Reynolds, founder of the Donrey Media Group.

All members will be notified by email, regardless of whether their entries were selected for publication. After all scholarship winners have been notified, a list of winning entries will be published on the Phi Theta Kappa website. Members whose entries have been selected to be published retain the rights to their work.

Plagiarism Policy

All works submitted to *Nota Bene* must be the work of the author. If a work submitted is determined to be plagiarized from any source, the following steps will be taken:

- The member who submitted the plagiarized works will be notified by letter of the incidence of plagiarism with proof supplied.
- The plagiarized submission and any other submission by that member will be disqualified from consideration for publication in *Nota Bene*.

- The member's chapter advisor and college president will be notified by letter of the incidence of plagiarism and proof will be supplied to each of them.
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For more information

Please email [Nota Bene Support](#) or contact Content Manager Erin Cogswell at [601.987.5533](tel:601.987.5533).

Phi Theta Kappa Hallmark Awards

Mission Statement

"The Hallmark Awards Program, which reflects the scholarly ideals of Phi Theta Kappa, serves to recognize superior individual and chapter achievement in Society programs. In this program, chapters compete against one another. Participation encourages excellence, reflects fairness, recognizes quality, and leads to enhanced student, advisor, and chapter development."

The Hallmark Awards is Phi Theta Kappa's prestigious, highly competitive awards program recognizing individuals, chapters, and regions for excellence in Phi Theta Kappa programming, priorities and membership development.

Award winners are recognized each spring at [PTK Catalyst](#), the Society's Annual Convention.

Hallmark Award Categories

CHAPTER AWARDS

Honors in Action Project Awards

Chapters may submit one entry which describes one in-depth Honors in Action Project based on a theme of the current [Honors Study Topic](#). Honors in Action projects incorporate academic research and analysis, action (service or advocacy), collaboration, and impact. The current Phi Theta Kappa Honors Program Guide is a primary resource to help you develop and implement your Honors in Action Project. Chapters submitting entries for the Honors in Action Project Awards may request at the time of application that the chapter's entry be considered for publication in [Civic Scholar: Phi Theta Kappa Journal of Undergraduate Research](#) as well.

College Project Awards

Chapters may submit one entry featuring their College Project, described in Level Four of the Five Star Chapter Plan. The purpose of the College Project is to establish and/or strengthen a supportive relationship between the chapter and the college administration. The chapter should meet with the college president (or other appropriate administrator) to determine the College Project, which can be anything that supports the college's mission. Chapters submitting entries for the College Project Awards are also considered for Phi Theta Kappa's Change Makers: Journal of Student Leadership

Distinguished Chapter Awards

To be considered for a Distinguished Chapter Award, a chapter must submit entries for both the Honors in Action Project and College Project Award. The top 10% of chapters submitting both Honors in Action Project and College Project Awards will be recognized as Distinguished Chapters.

Beta Alpha Continued Excellence Awards

If a chapter is named a Distinguished Chapter three years consecutively, the chapter will be presented the Beta Alpha Continued Excellence Award. This award was named for the Beta Alpha Chapter, Blinn College, Brenham, Texas.

Top 10 Most Distinguished Chapters

In 2023, chapters recognized as the Society's Top 10 Chapters:

- Must score highly in both the Honors in Action and College Project award categories

- Must be a REACH chapter, having achieved or exceeded a 15% membership acceptance rate in the 2022 calendar year
 - Must be named a Five Star Chapter in 2023 (based on activities in 2022)
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ADMINISTRATOR AWARDS

Distinguished College Administrator Awards

The Distinguished College Administrator Awards are awarded to college vice presidents, deans or directors serving at a postsecondary institution with an active Phi Theta Kappa chapter. Nominees should have served in their position for at least three years as of December 7, 2022, and should have demonstrated during their tenure a strong level of support for the Society. Attendance at PTK Catalyst is NOT required for the acceptance of the award. A college administrator may receive this award only once. Each chapter may submit one nominee. College presidents, campus CEOs and state community college directors are **not** eligible for this award. Active Phi Theta Kappa advisors are **not** eligible and should be nominated for an advisor award. Up to 25 Distinguished College Administrator Awards may be presented each year.

Paragon Award for New Presidents

College presidents and campus CEOs are selected for this award for their outstanding efforts given toward promoting Phi Theta Kappa's mission and student success. Nominees should have served no more than three years as CEO of their current institution as of December 7, 2022. Attendance at PTK Catalyst is NOT required for acceptance of the award. Up to 25 Paragon President Awards may be presented each year. A college president or campus CEO may receive this award only once. College presidents, chancellors or campus CEOs of postsecondary institutions with an active Phi Theta Kappa chapter are eligible for this award.

Shirley B. Gordon Awards of Distinction

College presidents and campus CEOs are selected for this award for outstanding efforts given toward promoting Phi Theta Kappa's mission and student success. Nominees should have served as president at least five years at the current institution as of December 7, 2022, and demonstrated during their tenure a strong level of support for Phi Theta Kappa. Attendance at PTK Catalyst is NOT required for acceptance of the award. A college president or campus CEO may receive this award only once. College presidents or campus CEOs of postsecondary institutions with an active Phi Theta Kappa chapter are eligible for this award. As many as 25 Gordon Awards may be presented annually.

Michael Bennett Lifetime Achievement Awards

The Michael Bennett Lifetime Achievement Awards are presented to retiring college presidents and campus CEOs at postsecondary institutions with an active Phi Theta Kappa chapter. Retiring community college state directors who have been supportive of Phi Theta Kappa and student success throughout their careers are also eligible. Nominees should have served in their position at least five years at the current institution, system or state association office as of December 7, 2022. Attendance at PTK Catalyst is NOT required for acceptance of the award. An unlimited number of these awards may be given.

Distinguished Community College State Director Awards

The Distinguished Community College State Director Awards recognize the contributions of heads of statewide community college associations or systems. Entries for this award demonstrate the Community College State Director's support of Phi Theta Kappa and student success throughout their state during their term of service. Nominees should have served in their position for at least three years as of December 7, 2022. Chapters are encouraged to work with their college president to identify and nominate deserving state directors for this award. Entries may be submitted by a chapter, chapter advisor or Regional Coordinator. Attendance at PTK Catalyst is NOT required for acceptance of the

award. A Community College State Director may receive this award only once. An unlimited number of these awards may be presented.

MEMBER AWARDS

Distinguished Chapter Officer Team Awards

A chapter advisor may nominate their entire chapter officer team for this award. The officers should demonstrate an exceptional atmosphere of teamwork, leadership abilities, promotion of Honors in Action and other engagement in the Society, and enthusiasm for the Society's Hallmarks.

Distinguished Chapter Officer Awards

Distinguished Chapter Officers are selected based on the recipients' demonstration of leadership, promotion of PTK programs/benefits, and enthusiasm for the Society's Hallmarks. International Officers are not eligible for this award during their year of tenure. The chapter may nominate up to two individual officers for this category, including a chapter president. However, team leaders or committee chairpersons who have been appointed (not elected) may not be nominated for this award. A student may receive this award only once.

Distinguished Chapter Member Awards

Distinguished Chapter Members are selected based on a student's embodiment of the Hallmarks of the Society and their active participation in the chapter. Members holding elected office at the chapter, regional or international levels are ineligible for this award. Team leaders or committee chairpersons may be nominated for this award, if their leadership position is by appointment not election. A student may receive this award only once.

ADVISOR AWARDS

Distinguished Chapter Advisor Team Awards

A chapter may nominate their advisor team of two or more for this award. The advisors should demonstrate an exceptional atmosphere of teamwork, leadership abilities, promotion of Phi Theta Kappa programming and other engagement in the Society, and enthusiasm for the Society's Hallmarks. Advisors nominated for this award may also be nominated for other individual advisor awards. Chapter advisor teams are eligible to win this award every other year.

Advisor Individual Awards

Award-winning advisors are those who make significant contributions to the growth of the individual members, serve as the chapter's advocate on campus, and encourage the chapter to be involved on the local, regional and/or international levels of the organization. Years of service will be based upon the advisor's start date reported to Phi Theta Kappa Headquarters.

Paragon Awards for New Advisors - Advisors with less than four years of service as of January 11, 2023. An advisor may receive this award only once.

Distinguished Advisor Awards - Advisors with at least four or more years of service as of January 11, 2023. An advisor may receive this award only once.

Continued Excellence Awards for Advisors - Advisors must have already received the Distinguished Advisor Award. Once an advisor has received the Distinguished Advisor Award, they will be eligible for the Continued Excellence Award for Advisors the following year. Advisors are eligible to win this award every other year.

Carolinas Region Hallmark Awards Checklist

COLLEGE NAME: _____

CHAPTER NAME: _____

To be eligible for the following awards (Honors in Action Project, College Project, Distinguished Chapter Officer Team, Distinguished Chapter Officer, Distinguished Chapter Member, Distinguished Chapter Advisor Team, Paragon Award for New Advisors, Distinguished Chapter Advisor, Continued Excellence Award for Advisors, and Paragon President/Distinguished College President/Administrator) you must enter the Phi Theta Kappa International Awards competition following the international guidelines. These awards will be judged by international representatives for the Carolinas Region. Please print or type the names of nominees in space provided below for individual awards and attach a copy of officers and/or advisors names if entering the Distinguished Chapter Officer Team or Distinguished Chapter Advisor Team Award.

IMPORTANT NOTE: The entries for these awards are entered online at my.ptk.org. See www.ptk.org for instructions. You do not need to send any entries to the region to be eligible for these awards but please check off the awards you entered so the region has a record.

_____ Honors in Action Project Award

_____ College Project Award

Chapter award categories must be completed online by *January 18, 2023*

_____ Distinguished Chapter Officer _____

_____ Distinguished Chapter Member _____

_____ Distinguished Chapter Officer Team (attach form with officer names)

_____ Paragon Award for New Advisors _____

_____ Distinguished Chapter Advisor _____

_____ Continued Excellence Award for Advisors _____

_____ Distinguished Chapter Advisor Team (attach form with advisor names)

Individual award categories must be completed online by *January 11, 2023*

_____ Paragon President/Distinguished College President/Administrator _____

Administrator award categories must be completed online by *December 7, 2022*

To enter nominations for the following awards (Carolinas Region Distinguished Community Service Award, Distinguished Alumni, Distinguished Alumni Chapter, and eNewsletter) you must e-mail entries to the Regional Coordinator at beth.carraway@hgtc.edu by the stated deadline (January 18, 2023). These awards will be sent out by the Regional Coordinator to be judged for the Carolinas Region.

_____ Carolinas Region Distinguished Service Award

_____ Distinguished Alumni _____

_____ Distinguished Alumni Chapter

_____ eNewsletter (e-mail 2 different editions of eNewsletter to Regional Coordinator at beth.carraway@hgtc.edu for judging)

The following awards require an entry form only to be e-mailed to the Regional Coordinator at beth.carraway@hgtc.edu. For the Yearbook, use the Chapter Yearbook Entry Form, and for Chapter Website entries use the Chapter Website Entry Form.

_____ Yearbook (Entry Form Only) bring yearbook to Regional Convention for judging.

_____ Poster Board Competition (Entry form only) bring Poster Board(s) to Regional Convention for judging

_____ Chapter Website (Entry Form Only) Website URL: _____

To nominate someone for a Hall of Honor Award you must e-mail entries to the Regional Coordinator at beth.carraway@hgtc.edu by the stated deadline.

_____ Alumni Hall of Honor _____

_____ Carolinas Hall of Honor _____

2023 Carolinas Super Stars

College Name: _____

Chapter Name: _____

This program is designed to recognize chapters who have accepted and successfully completed the following activities. Please check off all activities your chapter has completed.

Activities must be completed between January 1, 2022 and December 31, 2022

Date Completed	List of Super Star Activities
	1.) Five-Star Chapter Plan - updates submitted and any level of 2-5 reached
	2.) Chapter participated in the Carolinas Region 2022 Honors in Action Project – Nostalgia as Play
	3.) Chapter participated in the 2022 Carolinas Region Service Project – Sickle Cell Anemia Awareness
	4.) Donation to Carolinas Region Joan Keller or John Sharpe Scholarship Fund (minimum chapter donation of \$25) prior to December 31, 2022.
	5.) Submit at least one article for the Carolinas Region Newsletter (Carolina Crier)
	6.) Attend Three (3) Regional and/or International events
	<ul style="list-style-type: none"> • Carolinas Regional Convention – March, 2022 • Phi Theta Kappa Annual Convention (Catalyst) – April 2022 • Pass The Knowledge Regional Officer Roundtable – August 4 or Fall, 2022 • Carolinas Region Honors Institute –July 22-24, 2022 • Carolinas Region Advisor Training/Meeting – September 23, 2022 • Carolinas Region PTKWay Training - October, 2022 • Carolinas Region Leadership Conference, October 21-23, 2022

Upon finishing the six activities mentioned above, please e-mail a copy of the completed form (as a Word, PDF, or RTF attachment) to the Regional Coordinator by January 18, 2023.

E-mail to Beth Carraway at: beth.carraway@hgtc.edu

NOTE: e-mail must be sent from a chapter advisors e-mail account to verify completion of activities.

Chapters successfully completing all six of the requirements will be recognized with an award and given 10 recognition pins at the Carolinas Regional Convention in 2023.